

CITY OF BROOK PARK, OHIO

P/C 5/21/24 Service  
CA \_\_\_\_\_  
1st R \_\_\_\_\_  
2nd R \_\_\_\_\_  
3rd R \_\_\_\_\_  
B/C \_\_\_\_\_

ORDINANCE NO. 11416-2024

INTRODUCED BY: MAYOR ORCUTT

**AN ORDINANCE  
AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS  
AND SPECIFICATIONS, AND THE MAYOR TO ADVERTISE FOR BIDS, AND  
ENTER INTO A CONTRACT(S) WITH THE LOWEST AND/OR BEST BIDDER  
FOR THE HOLLAND ROAD PAVEMENT REPAIRS PROJECT (CT 202401),  
AND DECLARING AN EMERGENCY**

WHEREAS, the Administration submitted an application for Holland Road pavement repairs to the Cuyahoga County Department of Public Works (CCDPW) for consideration in the 2024 County Road 50/50 Program;

WHEREAS, the County selected said application and is willing to contribute 50%, up to a maximum of \$250,000, toward this municipally sponsored project (County ID No. 1361);

WHEREAS, the Council of the City of Brook Park adopted Ordinance 11311-2023 on January 3, 2023, which authorized the Mayor to execute an agreement with the County for said Project;

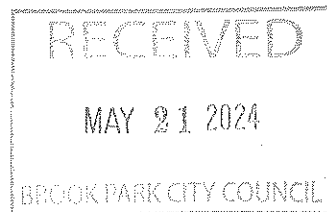
WHEREAS, this Project was included as Item 7 in Exhibit H of the 2024 Appropriations Ordinance No. 11390-2024 adopted on March 20, 2024;

WHEREAS, the Council of the City of Brook Park desires to complete the Holland Road Pavement Repairs Project as described in said CCDPW Application.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Brook Park, State of Ohio, that:

**SECTION 1:** The Consulting Engineer is hereby authorized to prepare plans and specifications, and the Mayor is authorized to advertise for bids and enter into a contract with the lowest and/or best bidder for said Holland Road Pavement Repairs Project.

**SECTION 2:** The Mayor on behalf of the City of Brook Park is hereby authorized to contract with the Consulting City Engineer (Euthenics, Inc.) for Engineering, Bidding and Construction Administration services for said Project in accordance with Attachment "A".

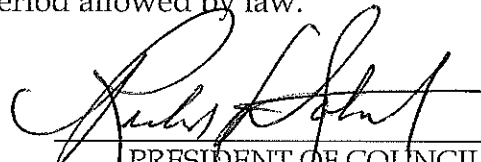


**SECTION 3:** The money needed to complete the aforesaid transaction shall be paid from the 2024 Streets Improvement Fund No. 551, theretofore appropriated or to be appropriated for said purpose.

**SECTION 4:** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 5:** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety of said City, and for the further reason that City Council deems it necessary to proceed with the pavement repairs to Holland Road as soon as possible, therefore, provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately from and after its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: June 4, 2024

  
 \_\_\_\_\_  
 PRESIDENT OF COUNCIL

ATTEST: Carol Johnson  
 \_\_\_\_\_  
 CLERK OF COUNCIL

APPROVED: Edith H. Curtis  
 \_\_\_\_\_  
 MAYOR  
6-4-24  
 \_\_\_\_\_  
 DATE


**CERTIFICATE**

Carol Johnson, Clerk of Council, of the City of Brook Park, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ordinance / Resolution No. 11416-2024 passed on the 4 day of June 2024 by said council.

Carol Johnson  
 \_\_\_\_\_  
 Clerk of Council

	Yea	Nay
Troyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mencini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roberts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Scott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
McCorkle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Poindexter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dufour	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS.

  
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 DIRECTOR OF LAW



**SCOPE OF WORK, ESTIMATED MANHOUR BREAKDOWN, AND FEE ESTIMATE**

**Design Engineering and Plan Development Phase**

Site Visit	=	6	MH
Search Plan Archives for Existing Drawings	=	2	MH
Review Existing Drawings	=	2	MH
Develop Detailed Specifications	=	26	MH
Develop Plan Sheets			
- Title Sheet	=	6	MH
- Develop Basemap (from Aerial Imagery)	=	20	MH
- General Notes	=	18	MH
- Typical Sections and/or Pavement Repair Details	=	24	MH
- Plan Sheets	=	28	MH
- Detour Plan	=	20	MH
- Maintenance of Traffic Notes and Details	=	22	MH
- Standard/Miscellaneous Details	=	20	MH
- SWPPP Plan, Notes and Details (Not Included)	=		MH
Prepare Preliminary Cost Estimate	=	16	MH
Coordination with City of Brook Park, County, Utilities, etc.	=	22	MH
Plan/Specification/Scope of Work Revisions	=	22	MH
Finalize Cost Estimate	=	10	MH
Edit and Prepare Project Manuals/Documents	=	32	MH
<b>Total Manhours</b>	<b>=</b>	<b>296</b>	<b>MH</b>

**Bidding Phase**

Bidding Services	=	10	MH
Respond to Contractor Questions (During Bid Process)	=	18	MH
Coordination	=	20	MH
Analyze Bids/Recommendation	=	8	MH
	<b>=</b>	<b>56</b>	<b>MH</b>

**Construction Administration Phase**

Construction Administration/Management	=	62	MH
Site Visits during Construction	=	28	MH
Review Pay Estimates and Final Quantities	=	30	MH
Prepare and submit reimbursement to County	=	6	MH
<b>Total Manhours</b>	<b>=</b>	<b>126</b>	<b>MH</b>

**Estimated Project Costs**

* Design Engineering and Plan Development Phase	\$38,556.60
* Bidding Phase	\$7,520.40
* Construction Administration Phase	\$19,863.30
Construction Observation (Estimate)	\$16,000.00
Pavement Cores/Concrete Testing (Estimate)	\$3,500.00
Permits, Fees, Inspections, Etc.	TBD
Advertising (Estimate)	\$1,500.00
	\$86,940.30

(\* - Services to be Provided by Euthenics)